



Applicant Agreement of Understanding For Lawful Permanent Residence

The Lawful Permanent Residence Process and Procedure outlines the conditions under which Stevens Institute of Technology may sponsor a permanent, full-time employee for lawful permanent residence (LPR). Stevens will support an application for permanent residence in limited circumstances, and only within certain employment-based classifications as defined by United States Citizenship and Immigration Service (USCIS). For the LPR Process and Procedure go to www.stevens.edu/iss.

The permanent residence application process is initiated by the requesting Department in consultation with the Director of International Student and Scholar Services (ISSS). The ISSS office will assess a candidate's credentials and current non-immigrant status to determine suitability for university sponsorship for employment-based permanent residence. Upon determination of suitability, the case will be forwarded for processing to a law firm approved by Stevens.

As stated in the LPR Process and Procedure, the sponsoring department must agree to pay all necessary legal and filing fees associated with the preparation and filing of the labor certification and I-140 immigrant visa petition, as required by law, and the filing of the adjustment of status application before the LPR process may be initiated.

In addition, the applicant/employee must agree to pay the legal and filing fees associated with the preparation and filing of the adjustment of status application for family members. The applicant must agree to make such payments directly to the sponsoring department at the onset of the adjustment of status application process.

Should the applicant terminate employment, including resignation or dismissal, within three years of the attainment of lawful permanent residence, the applicant hereby agrees to reimburse Stevens for all costs associated with the LPR application process, as allowed by law.

By signing below, I acknowledge and agree that I have read the Applicant Agreement of Understanding for Lawful Permanent Residence in its entirety and agree to comply with its terms. I understand the requirements and conditions under which Stevens Institute of Technology may sponsor a permanent, full-time employee for lawful permanent residence (LPR).

Name of Applicant _____

Signature (Applicant) _____ Date: _____

Submit form and supporting documents to:

Jean Lee, Director of ISSS – Howe Center, 9th floor Phone: 201 216 5189. Fax: 201 216 8333. E-mail: hlee4@stevens.edu