November 18, 2019

To the Stevens Community:

As Stevens makes progress toward full restoration of IT systems across the university after the recent cyber-attack, we must simultaneously address some of the weaknesses that this incident revealed in our ability to conduct normal business operations in the immediate aftermath of the attack. While we may not encounter another emergency of this type, we must be prepared to conduct the business of our university in the face of a wide variety of unexpected circumstances.

To this end, I am pleased to announce a formal, institution-wide initiative to develop a Business Continuity Plan (BCP) for Stevens. The goals of this effort are:

1. to identify operational vulnerabilities, priorities, and dependencies across the university, and
2. to develop a documented plan—which will serve as a living and flexible framework—to ensure minimal disruption to key functions and rapid restoration of essential services in the aftermath of an emergency.

I am grateful to Ms. Fran Bouchoux, Chief Compliance Officer, who will chair the Business Continuity Planning Committee, as well as the members of the Stevens community who have agreed to undertake this important effort:

- Fran Bouchoux, Chief Compliance Officer, Division of Finance (Chair)
- Cindy Chin, Associate Provost, Office of the Provost
- Tim Griffin, Chief of Campus Police, Division of Facilities and Campus Operations
- Dilhan Kalyon, Vice Provost for Research, Innovation and Entrepreneurship
- Frank LoCastro, Assistant Vice President for Facilities and Campus Operations
- Souran Manoochehri, Professor and Chair of the Department of Mechanical Engineering, Schaefer School of Engineering and Science
- Louis Mayer, Chief Financial Officer, Vice President for Finance and Treasurer
- Beth McGrath, Vice President for Government and Community Relations/Chief of Staff, Office of the President
- Marybeth Murphy, Vice President for Enrollment Management and Student Affairs
- Mike Parente, Assistant Vice President for Information Technology
- Warren Petty, Vice President for Human Resources
- Ed Stukane, Vice President for Communications and Marketing

Please join me in giving the Committee all necessary assistance as they work toward producing a Business Continuity Plan by June 2020. The Committee will draw upon many members of the university community to gather information and to lend their expertise to this effort.

Per aspera ad astra,

Nariman Farvardin
President