**SAMPLE Invitation Letter for F-1 and J-1 Students**

**Month, Day Year**

**[for example: January 17, 2013]**

**Your Name**

**Your U.S. Street Address**

**City, State Zip Code**

U.S.A.

Consular Officer

U.S. Embassy or Consulate

**Embassy/Consulate Street Address**

**City, State/Province/Prefecture**

**Postal Code**

**Country**

Dear Consular Officer,

My name is **First Name Middle Name Last Name,** and I am an F-1 student at Stevens Institute of Technology pursuing a **degree level [for example, bachelor’s, master’s, PhD]** degree in **major field of study [for example, Computer Science]**. [If you are on post-completion OPT or the STEM extension, write instead: “My name is **First Name Middle Name Last Name,** and I am an F-1 student at Stevens Institute of Technology. I graduated in **month** of **year**, and my OPT is valid until **OPT end date**.] My SEVIS ID number is **N00XXXXXXXX [This is listed on the top right-hand corner of your I-20 or DS-2019]**, and copies of my **I-20/DS-2019** and passport are attached.

I wish to invite the following family member**(s)** to the United States to **reason for visit** **[for example: attend my graduation ceremony, sightsee, visit me, etc.]** in **Month of Year**:

**Friend/Family member’s FAMILY NAME, First name - date of birth, relationship to you**

As my guest, **Friend/Family member’s name** will stay at **place [for example, my apartment, a hotel]** during the visit from **start date to end date** **[if you have exact dates of the visit, put them here]**. As can be seen in the attached financial documentation, the costs of the visit will be covered by **source of funding [for example: my family member, my personal funds, etc.]**.

Thank you for your time and consideration of this visa application for **Friend/Family member’s name**.

Best Regards,

**[Your Signature]**

**Your First Name Middle Name Last Name**