

You **must** [apply for Program Completion](#) to be eligible for Graduation.

***Ensure the following before submitting your application:**

- All programs (including concentrations and certificates) you are pursuing are listed.
- The [Expected Completion Date](#) listed next to your program(s) match your graduating term.

Application Due Dates:

Fall: September 15

Spring: February 15

Summer: June 15

Program Completion/Graduation Academic Requirements
Minimum University Requirements: A minimum of 30 completed units. ***Please note that requirements vary based on degree program. Students should review their academic plan to make sure that all degree requirements have been satisfied. Program of Study GPA: 3.0
<ul style="list-style-type: none"> • Contact your Academic Advisor to discuss your majors graduation requirements and to confirm your eligibility for program completion/graduation.
<ul style="list-style-type: none"> • Work with your academic advisor to ensure any approved overrides have been applied to your academic record.
<ul style="list-style-type: none"> • Evaluate Your Academic Progress Report
<ul style="list-style-type: none"> • Resolve outstanding grades (missing grades such as INC, NG and blank will prevent degree conferral)
<ul style="list-style-type: none"> • Check that all study abroad and transfer credit are on your record.

Review Personal Information used for Diplomas
<ul style="list-style-type: none"> • Review Your Legal Name in Workday for accuracy (printed on diploma) <ul style="list-style-type: none"> - How to Change my Legal Name in Workday
<ul style="list-style-type: none"> • Review your Home (Primary) Email and Mailing address (used for diploma distribution) <ul style="list-style-type: none"> - How to Change my Home Contact Information in Workday
<ul style="list-style-type: none"> • Review your Holds (A Past Due Balance Hold will prevent the release of your diploma until removed) <ul style="list-style-type: none"> - View your Holds in Workday

Resources
Graduate Student Handbook
Commencement Ceremony information will come from Commencement@stevens.edu

Questions? Email us at ApplicationforCandidacy@stevens.edu

Updated: August 2025