



STEVENS
INSTITUTE of TECHNOLOGY
THE INNOVATION UNIVERSITY

Office of the President

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December 7, 2020

To All Faculty, Staff, and Students:

As we near the end of the Fall 2020 semester and look ahead to the holiday season and winter break, I am pleased to announce that Stevens will be extending Winter Recess through **January 6, 2021**. Offices will reopen on Thursday, **January 7, 2021**.

I want to take this opportunity to express my profound appreciation to all faculty and staff for their selfless and unwavering dedication to our students and to a successful fall semester, particularly in the midst of this generation-defining pandemic.

Please note those who support students during winter intersession courses and on-campus residency should coordinate with their supervisors. Additionally, for payroll timekeeping purposes, we have designated January 4-6, 2021 as administrative holidays in Workday and as a result, hourly employees will not need to record any time entries for those days.

Thank you for your continued commitment to Stevens. I wish all members of the Stevens community and their families a wonderful and safe holiday season and winter break.

Per aspera ad astra,

Nariman Farvardin
President

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