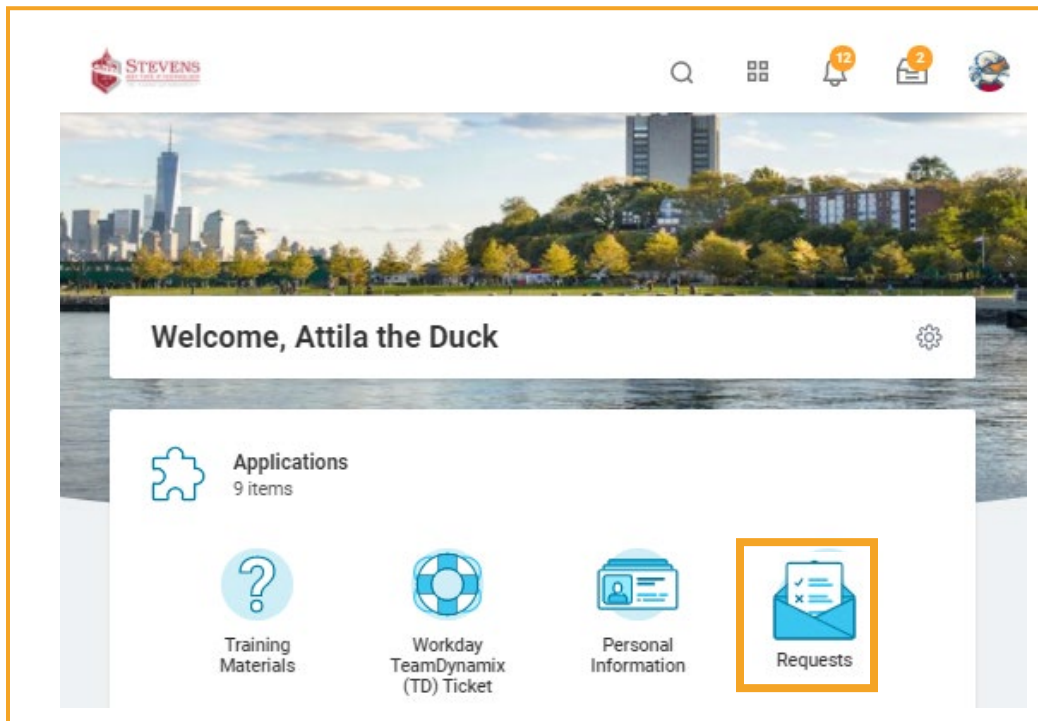# Military Benefits Application
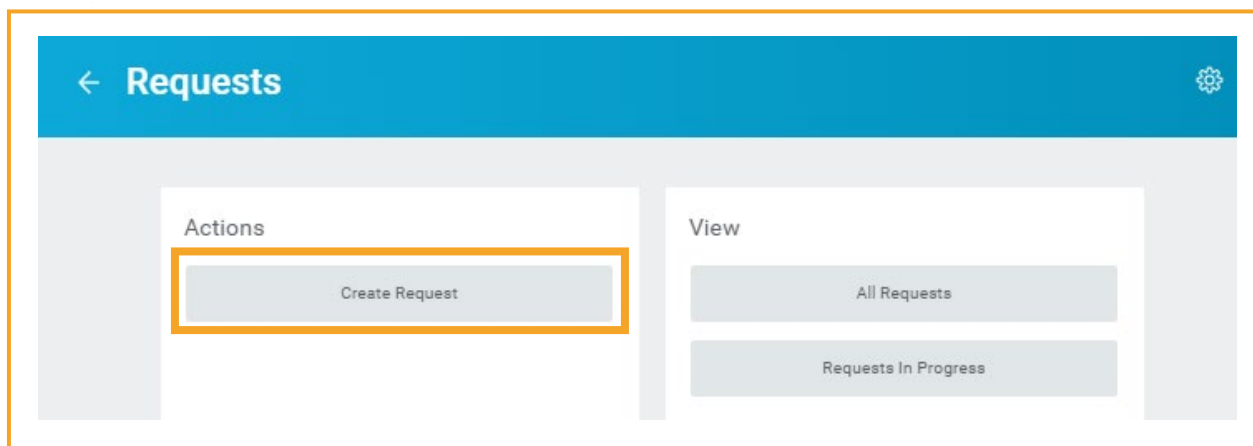
🔍 Quick Search: **Create Request**

STEP 1

Select **Requests** located in the Applications section on your Workday homepage.
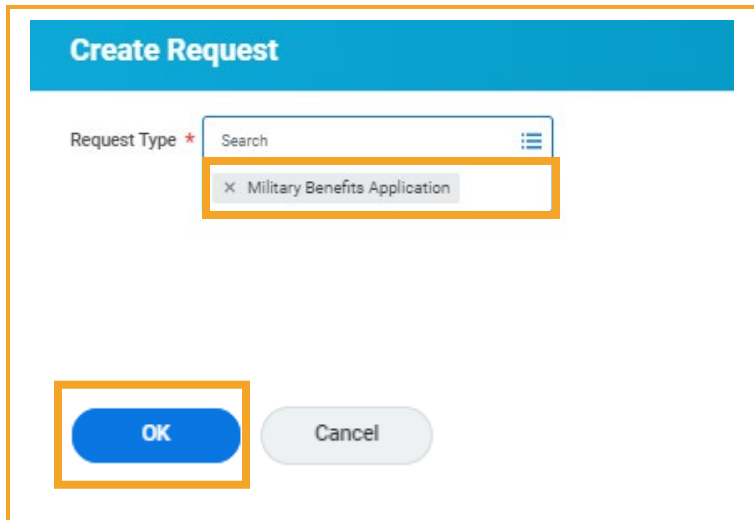

STEP 2

Select **Create Request** located in the Actions section.

STEP 3

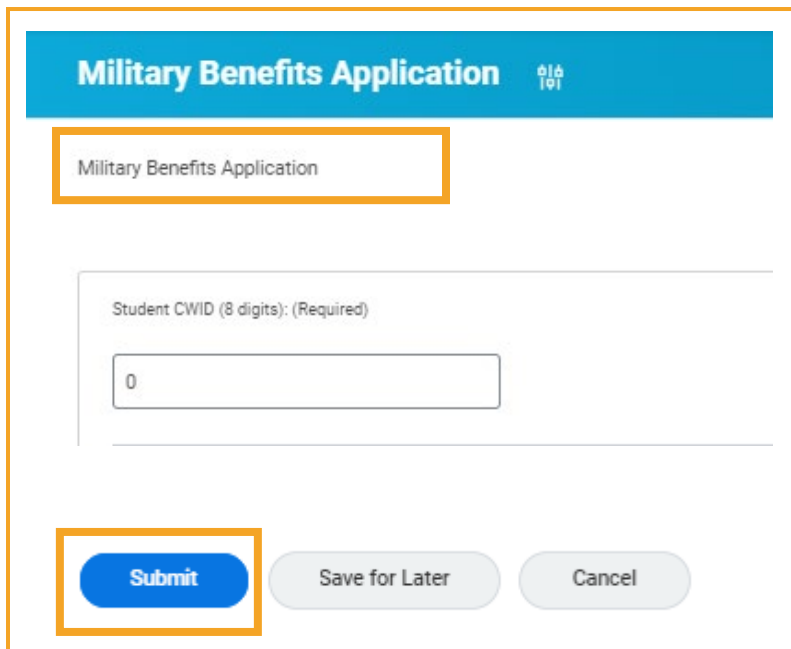Enter or Search: **Military Benefits Application** – Select **OK**

STEP 4

Complete **all** required Military Benefits fields and provide any necessary document attachments – Select **Submit**
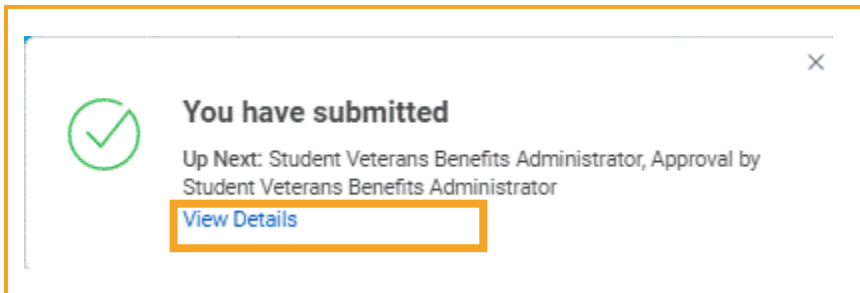
Note: You must include your legal last name and phone number. If you are a first semester student you must upload a Certificate of Eligibility (COE). Email Registrar@stevens.edu for any COE questions.
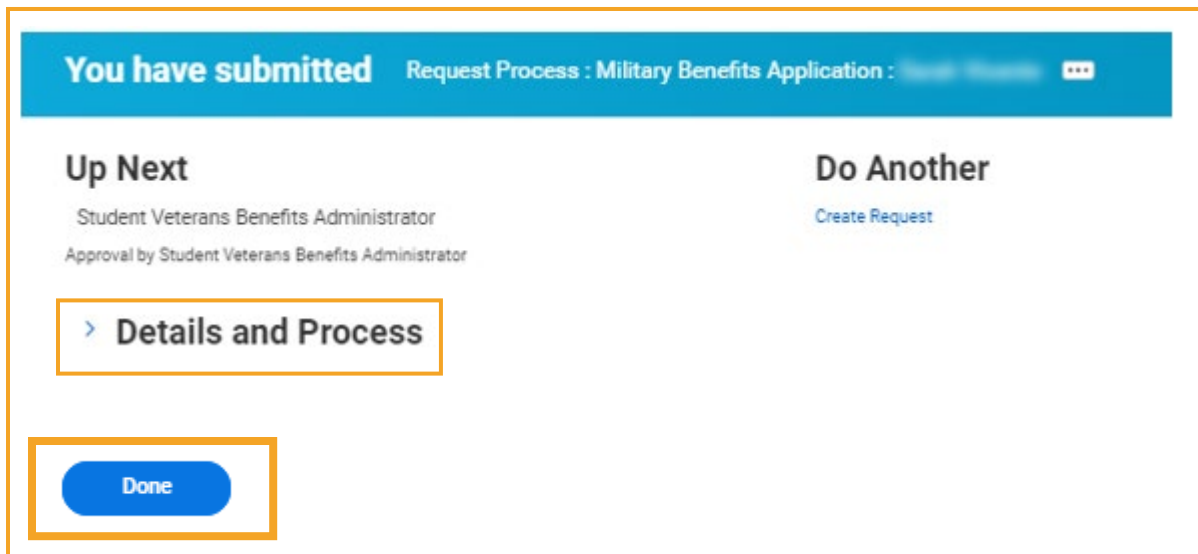
STEP 5
Select **View Details**

STEP 6
Click on the expand arrow to view additional **Details** and **Process**. Select **Done**

*Note: You will need to submit a Military Benefits Application for **each semester** that benefits will be used.*