



Stevens Alumni Association

Class Constitution

Article I – Name

The name of this organization shall be the Stevens Alumni Class (“Class”).

Article II – Purpose

The purpose of the organization shall be to establish, maintain and cultivate among members of the class a sentiment of regard for one another and of attachment to Stevens Institute of Technology (“Stevens”), and to promote in every way the interests of the Institute.

Article III – Membership

Membership comprises those individuals graduating from the regular undergraduate program of Stevens during calendar year _____, as well as those who were elected to honorary membership by the Class members.

Article IV – Officers

The officers of the Class (“Class Officers”) shall be President, Vice-President, Secretary, and Class Fund Captain.

Article V – Duties

Section 1: The Class Officers shall manage the affairs of the Class, ensure that class leadership expectations are met, and maintain a full complement of Class Officers.

Section 2: The duties of the Class Officers shall include, but not be limited to:

1. President
 - a. Promote Class participation in all respects consistent with the above Purpose
 - b. Ensure that all Class Officers are actively pursuing the above Purpose
 - c. Initiate and preside over all formal Class functions
 - d. Coordinate and preside over Class reunions and Class celebrations
 - e. Call and preside over Class meetings
 - f. Appoint officers as needed to fulfill Class duties, including a representative to the Stevens Alumni Association (“SAA”) Council

2. Vice President
 - a. Assume the duties of the President, as necessary
 - b. Serve as the Class SAA Council Representative unless the position is otherwise assigned by the President
 - c. Promote Class participation in all respects consistent with the above Purpose
3. Class Secretary
 - a. Coordinate and submit class logs to the Alumni Office
 - b. Promote Class participation in all respects consistent with the above Purpose
4. Class Captain
 - a. Support and coordinate all fundraising activity for the Class
 - b. Promote Class participation in all respects consistent with the above Purpose

Article VI – Terms of Office, Elections, and Vacancies

Section 1: Term of Office

The term of office for Class Officers (except for an initial four-year term) shall be five (5) years, July 1 through June 30, or as otherwise determined by the SAA Executive Committee.

Section 2: Election of Officers

Elections shall be held every five (5) years during the year prior to an Anniversary Year (i.e., every 5th year from graduation) and before the completion of the prior Officers' terms. The SAA Classes Committee will work with the class to develop a slate of officers for election. The SAA office shall send ballots to all members of the Class for whom current addresses are known. Election shall be by a plurality of all valid ballots that are returned to the SAA by the balloting deadline.

Section 3: Vacancies or Replacements

By a majority vote, Class Officers replace any officer for neglect of duty, as necessary, with another member of the Class to serve the remainder of an unexpired term. If, after a reasonable time has passed, the Class Officers do not fill a vacancy or replace an officer for neglect of duty, then upon notice to the remaining Class Officers, the President of the SAA will appoint another member of the Class to serve the remainder of the unexpired term.